



SPECIAL COMMON COUNCIL MEETING

MAY 2, 2013

6:15 P.M.

AGENDA

- 1. Mayor calls meeting to order.**
(Pledge of Allegiance)
(Council Clerk Reads the Call of the Meeting and Mayor declares call a legal call and meeting a legal meeting.)
- 2. Chair opens public hearing on agenda items.**
- 3. Chair closes public hearing on agenda items.**
- 4. Questions to Directors.**
- 5. Resolutions, Ordinances, etc:**
 - A. Approving the merger of the Personnel Department into the Legal Department to create a new Department to be known as the Office of the General Counsel; approving amending all references to the Legal Department and City Attorney in the code of ordinances to "Office of the General Counsel"; and approving adding a new Section 31-29. Composition; purpose. to Chapter 31, Article IV to delineate three divisions of the Office of the General Counsel: Legal Division, Risk Management Division, and Human Resources Division.
 - B. Approving adding a new Article V. Personnel Department to Chapter 31 of the City of Middletown Code of Ordinances to eliminate the Personnel Department and to change all references from the Personnel Department or the Department of Personnel to "Human Resources Division of the Office of the General Counsel."
 - C. Approving amending Chapter 1, Article I, Section 1-19 of the Middletown Code of Ordinances to allow changes in adopted ordinances regarding references to "City Attorney" amended to "General Counsel"; "Deputy City Attorney" amended to "Deputy General Counsel"; and "Personnel Director" amended to "Director of Human Resources."
 - D. Approving a new job description entitled Director of Human Resources, Salary Grade 17, Non-bargaining, Exempt (\$33.21 - \$49.16), 40 hours for inclusion in the City's Classification Plan; removing the positions of Director of Personnel and Deputy Director of Personnel from the Classification Plan; the new position and title and the removal of the old positions will take effect upon the date of the merger of the departments.

5. Resolutions, Ordinances, etc:

- E. Approving renaming the job description for the Deputy City Attorney to Deputy General Counsel and all references to the Legal Department be amended to read Office of the General Counsel with no change in salary.
- F. Approving renaming the job description for the City Attorney to General Counsel and all references to the Legal Department be amended to read the Office of the General Counsel with no change in salary.

6. Meeting adjourned.